

UPPER CLATFORD PARISH COUNCIL
 MINUTES OF THE MEETING
 HELD ON WEDNESDAY 13TH SEPTEMBER 2023
 AT 7.30 PM IN
 THE KING EDWARD VII MEMORIAL HALL

Councillors	Clerk	TVBC + County Councillors	Others
Cllrs P Heslop (Chairman) R Hydes R Hawkins C Williams C Eyre	E Attwood	S Hasselmann David Drew	9

	<p>Prior to the meeting Steve Hardstaff presented a progress report for Upper Clatford Youth Football Club. He reported on the following:</p> <ul style="list-style-type: none"> • He had applied to Football Foundation for a grant who had agreed funding of £21760 over six years. • To access funding they required a signed agreement in place. • Funding is released year on year. • Current agreement ends May 2024 • Requested PC agree to extension until May 2025 • Long term agreement would allow them to look more improvements to the club.
1.	Apologies for Absence: Borough Councillor Flood Cllr Bennett
2.	To receive and accept declarations of interest: None reported
3.	<p>Public Participation: The Chairman allowed members of the public to speak about an item that was not on the agenda, but Councillor Hydes had been investigating. Councillors were going to discuss with Councillor Drew tonight.</p> <ul style="list-style-type: none"> • A Member of the public read a statement about the withdrawal of the Peter Symons bus service which has been rerouted not to run thorough the village. (Case no 00898130) • Concerns included a lack of pavement and deemed it compromises safety of the young adults going to college. • One parent spoke about how her son's medical condition and how the route change had impacted his life. • Parents were told by Stage Coach that the overhanging trees were a safety issue and needed cutting back to allow a double decker bus through the route safely. • Councillor Hydes has approached Stagecoach who gave the reason for withdrawal of the buses as commercial reasons. (Case number 00821858) The trees are either Hampshire Highways or the private house holder's responsibility not the Parish Council's. • Councillor Drew will discuss the issues with the bus service team at HCC, Hampshire Highways & approach Kit Malthouse MP.
4.	<p>Borough Councillors Report – Councillor Hasselmann See Appendix B reported on the following:</p> <ul style="list-style-type: none"> • Thrive and community workshops will be held on 1st November & 5th December. • She is currently undergoing training for climate Energy and Finance. • Bury Hill naming ceremony has taken place. • Happy to take referrals about social housing.

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	<ul style="list-style-type: none"> A question was asked about a property in Above Town which had excessive rubbish dumped in the front garden. TVBC Environmental Health are aware.
5.	<p>County Councillors Report- See Appendix A</p> <ul style="list-style-type: none"> Councillor Drew supported further calming measures in Watery Lane He understood a meeting had taken place with the Hampshire Highways representative. Culvert had been built. He will ask for white lines around culvert. He had asked for the verges to be cut along Watery Lane, but Highways said it has the opposite effect and traffic increase speed. Attendance at Schools was lower than pre pandemic
6.	<p>To approve the minutes from the Parish Council Meeting held on 12th July 2023 Minutes were circulated prior to the meeting.</p> <p>Resolved: That the minutes of the Council meeting of the Parish Council held on the 12th of July be confirmed and signed as a true record.</p>
7.	<p>To receive the Clerk's progress report since the last meeting held on 12th July 2023.</p> <ul style="list-style-type: none"> E mails sent to all tree requests from previous meeting – tree quotes obtained and circulated Phoned Andover Town Council to obtain Cllrs Addresses to support Watery lane. Chalk Pit Rental paid up to date including outstanding amount still awaiting copy of contract and invoice. Auditors report complete – No comments made by External Auditors Information and application form sent to prospective Cllr. New SID batteries passed to Speed watch coordinator. Request to see Tree Survey - Circulated 06/09/23. Beware - Scammers are using the Chairman's e mail address as ways to get money from people. Utility Invoices from June onwards paid to date by Sports Club – awaiting TVBC invoice to pay. Bin installed at Sports Field Cowdown Sludge Farm application circulated for comment. Friday 18th Play park Inspection done – Requested TVBC empty overflowing Play park bin. Two TVBC Invoices to pay – Sports Club have paid their donation into bank account this week – Payments requested for utility etc are paid on the same date.
8.	<p>Planning - Review of decisions, applications, and responses</p> <ul style="list-style-type: none"> 23/02025FULLN/2302171LBW Twyneham House – Retrospective planning for two chimneys to be rebuilt – Councillors discussed. TV265 Orchard Hill response sent, comments acknowledged- In conclusion, the Parish Council support the business concept on Orchard Farm but propose that concrete crushing capacity is limited to 50,000 Tonnes, vehicle movements are limited and monitored, and frequency of crushing is also limited to its current level. We expect Hampshire Highways to evaluate access points, but do not support increased access from Norman Court Road. 23/02318/FULLN Curry Cottages – To be confirmed.

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	<p><u>Update on previous decisions.</u></p> <p>23/01771/TREEN – Village Hall – no objection</p> <p>23/01742/FULLN – Clatford Cottage - Permission</p> <p>23/01470/FULLN – Meadow View – No decision</p> <p>23/01676/TREEN – 134 Village Street – No Objection</p>																																																									
9	<p>9.1 Finance - To receive and approve the Financial Statement 1st July – 31st August 2023. The Clerk had circulated financial statements prior to the meeting.</p> <p>Bank Reconciliation Business Account £68,404.25 Treasurers Account <u>£2,713.59</u> £71,117.84</p> <p>Resolved: That the financial statements between 1st July – 31st August was approved and signed by the Chairman.</p> <p>9.2 Payments for approval</p> <table border="0"> <tr><td>PV26</td><td>R Bennett Refund petrol</td><td>£20.70</td></tr> <tr><td>PV27</td><td>Business Stream</td><td>£27.89</td></tr> <tr><td>PV28</td><td>Elan City Batteries SID</td><td>£177.50</td></tr> <tr><td>PV29</td><td>Southern Electric</td><td>£24.67</td></tr> <tr><td>PV30</td><td>Southern Electric</td><td>£10.57</td></tr> <tr><td>PV31</td><td>Clerks Pay</td><td>£619.93</td></tr> <tr><td>PV32</td><td>Clerks Tax</td><td>£8.40</td></tr> <tr><td>PV 33</td><td>UC Conservation Grant</td><td>£100.00</td></tr> <tr><td>PV34</td><td>Cartridge Save</td><td>£72.91</td></tr> <tr><td>PV35</td><td>BDO - External Auditors</td><td>£378.00</td></tr> <tr><td>PV36</td><td>British Gas</td><td>£80.57</td></tr> <tr><td>PV37</td><td>Grundon (materials Bury Ring)</td><td>£1089.00</td></tr> <tr><td>PV38</td><td>Timbco (materials Bury Ring)</td><td>£1369.20</td></tr> <tr><td>PV39</td><td>Clerks Salary</td><td>£619.93</td></tr> <tr><td>PV40</td><td>Clerks Tax</td><td>£8.40</td></tr> <tr><td>PV41</td><td>TVBC Sports field contract</td><td>£3542.33</td></tr> <tr><td>PV42</td><td>Hall Hire for PC meetings</td><td>£30.00</td></tr> <tr><td>PV43</td><td>Gallaghers Insurance</td><td>£1538.65</td></tr> <tr><td>TBC</td><td>TVBC Grounds Maintenance</td><td>£9137.50</td></tr> </table> <p>Resolved: Payments for July, August & September 2023 were approved.</p> <p>9.3 Quarterly Statement Check Cllr Eyre initialled the bank statements balances and verified they agreed with the financial statement.</p> <p>9.4 External Auditors report & conclusion of audit There were no comments from BDO External Auditor. The Conclusion of Audit has been advertised since 24/08/23 on the noticeboards and website.</p>	PV26	R Bennett Refund petrol	£20.70	PV27	Business Stream	£27.89	PV28	Elan City Batteries SID	£177.50	PV29	Southern Electric	£24.67	PV30	Southern Electric	£10.57	PV31	Clerks Pay	£619.93	PV32	Clerks Tax	£8.40	PV 33	UC Conservation Grant	£100.00	PV34	Cartridge Save	£72.91	PV35	BDO - External Auditors	£378.00	PV36	British Gas	£80.57	PV37	Grundon (materials Bury Ring)	£1089.00	PV38	Timbco (materials Bury Ring)	£1369.20	PV39	Clerks Salary	£619.93	PV40	Clerks Tax	£8.40	PV41	TVBC Sports field contract	£3542.33	PV42	Hall Hire for PC meetings	£30.00	PV43	Gallaghers Insurance	£1538.65	TBC	TVBC Grounds Maintenance	£9137.50
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	<p>9.5 Approval of Website Fees This site is no longer free and requires a monthly payment. Councillors approved the bronze package with Hugo Fox £9.99 per a month payable annually.</p> <p>9.6 Approval to pay Insurance. Resolved: Councillors approved paying the insurance £1538.65 and signing up for the three-year package.</p> <p>9.7 Approval of Office software McAfee & Office 365. Resolved: Cllrs approved the purchase of the software for the office PC due in Oct/Nov</p> <p>9.8 Approval to invest reserves into a fixed term deposit. Cllr Eyre will review.</p>
10	<p>Playing Fields - To report the Monthly Monitoring of the Play Park Equipment</p> <p>10.1 Coronation Field (Anna Valley Playing Field) Cllr Williams reported that the baby seat is showing signs of wear. Resolved: The Clerk will order a new baby seat. All other equipment is ok.</p> <p>10.2 Bawksbury Bridge Playing Cllr Williams reported that all the equipment was ok. It was reported that a Parishioner was concerned about the sea saw squeaking, but it was recently inspected for safety.</p>
11	<p>11 Policies for Approval</p> <p>11.1 Approval of Planning Committee Terms & Conditions - Deferred until next meeting. 11.2 Approval of Tree Policy – Deferred until next meeting. 11.3 Approval to provide Cllrs e mail addresses administered by the Clerk. Resolved: The Clerk will arrange a new domain at £110 plus VAT for two years together with e mail hosting £49.99 plus VAT. This is a statutory requirement to meet the JPAG 1.26 regulations for the AGAR.</p>
12	<p>Trees and Open Space. Cllr Bennet was unexpectedly unable to attend the meeting, so all tree items were deferred until next month.</p>
13	<p>Footpaths Highways Pilhil Brook & Bins</p> <p>12.1 HCC Plan Watery Lane – Cllr Hydes had met with Hampshire Highways and a Culvert was now in place and will be marked with a line, but the road remains at national speed limit. Although the Parish Council would prefer a lower speed limit, Hampshire Highways will not change the speed limit. It is hoped further traffic calming measures will be implemented by Highways.</p>
14	<p>Pavilion & Sports Field Cllr discussed and further questioned Steve Hardstaff UCYFC.</p> <ul style="list-style-type: none"> • UCYFC train all year round. • Areas requiring repairs are cordoned off in the summer. No football June July& Aug • 14 teams use the pitch, and they train all year. <p>Cllr Hawkins proposed that a three contract should be made with UCYFC until May 2027. Resolved: All members agreed. The Clerk can sign the relevant paperwork.</p>
15	<p>External Committees and Event</p> <p>15.1 Pan Parish Forum – Cllr Heslop reported that he attended the visit to Langford Lakes to view a functioning nature-based sewage system, treats sewage to create better water quality downstream. SWA are in the initial stages of planning this solution for the Pilhil Brook. 15.2 Training Event Tuesday 3rd October 6.15pm Goodworth Clatford Village Club (Hall) – All to attend.</p>

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16	<p>Correspondence and E mails (circulated)</p> <ul style="list-style-type: none"> • Parishioner concerned about See Saw squeaking. • Parishioner who had FOI request earlier in year about vegetation maintenance – TVBC contract supervisor invited parishioner to informal chat. • Parishioner who wanted a vegetation policy for Parish, this is outside Parish Council remit as vegetation is Hampshire Highways. • Parishioner requested copy of tree survey which is yet to be discussed by councillors. • E mail about Peter Symons bus being rerouted because of overhanging trees through Anna Valley – Cllr Hydes has challenged Stagecoach but trees on the Highway remains outside control • Letter Valley Mead Parishioner - E mail arrived after agenda was published so yet to be discussed. • Hampshire Forest Partnership (Circulated) Shoots for Routes • TVBC Public Space Protection Order Dog Control reapproved June 2026 • TVBC Public Space Protection Order Alcohol reapproved June 2026 • 80th Anniversary D Day 6th June 2024 • Thriving Communities TVBC Cllr Eyre will attend - Workshop 2: Wednesday 1st November. Workshop 3: Tuesday 5th December • King Edward V11 Memorial Hall will now charge £30.00 per a meeting for Parish Council meetings. Resolved: Parish Councillors approved monthly payment.
17	<p>Chalk Pit rental update - The Clerk reported that the tenant is fully paid up to date. The contract and invoice from the solicitor are outstanding, alongside the repairs.</p>
18	<p>Parish Projects Councillor Eyre reported on the fundraising for the Church and thought a professional fundraiser may help.</p>
19	<p>Bonfire: The Clerk will notify the Insurance Company, Fire Brigade, Police Cllr Hydes has a current First Aid Certificate. The Clerk will investigate fencing and risk assessment.</p>
20	<p>Long Service Award – Resolved: Councillors approved purchasing afternoon tea for four people and a freedom of the parish scroll – to be presented to Cllr Sylvia Kennedy who served the Parish Council for 32 years as both Councillor and Chairman. This will be purchased using the Chairman’s allowance.</p>
21	<p>Councillor Co-option: Resolved Nigel Freemantle was co -opted onto the parish council. Post meeting: All forms completed.</p>
22	<p>Any items for next month’s meeting.</p> <ul style="list-style-type: none"> • Renovation of Taskers Plinth • Budget
23	<p>The next Parish Council meeting is to be held on Wednesday 11th October 2023.</p>

Appendix A County Councillor Drew’s report:

Schools and RAAC Residents may be aware of the up-to-date news story regarding schools in England due to close imminently as a result of their buildings containing unsafe concrete: School buildings in England to shut over concrete safety fears - BBC News. No Hampshire school is being closed. Cranbourne College in Basingstoke is the

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only site where RAAC has been identified among Hampshire County Council's maintained schools. Temporary works have already been undertaken to one section of the building to make sure it is safe, and another area has been taken out of use since the beginning of the year, however, the school is expected to open as normal at the start of the autumn term.

Generating green energy at home – save on bills, protect the environment The group-buying scheme, Solar Together 2023, is now open to Hampshire residents looking to buy high-quality installations, at the right price, from pre-vetted installers. The scheme, offered by Hampshire County Council in partnership with independent experts iChoosr, means residents who invest now in solar panels or battery storage for their homes will not only benefit from reduced energy bills, but also boost local renewable energy generation – reducing carbon emissions in Hampshire and helping to build resilience to climate change. Residents have until 27 October to register their interest online, for free and without obligation

– www.hants.gov.uk/solartogether <https://www.hants.gov.uk/News/20230829SolarTogether>
Everyday matters - families urged to prioritise attendance in new school year with the new school year fast approaching, Hampshire County Council is encouraging families to do all they can to support regular school attendance for their children. While rates of school attendance are improving locally, there is still more to do to match the levels typically seen before the Covid-19 pandemic. Educational specialists advise that attending school every day, unless unwell, is best for children to ensure that the solid foundations for their future education and employment can be laid. It is also one of the best ways of protecting a child's mental and physical health. <https://www.hants.gov.uk/News/290823-school-attendance>

Recycle vapes at HWRCs to avoid fire risks urges County Council Hampshire residents can now recycle vapes at any Household Waste Recycling Centre (HWRC), helping to avoid disposal in general waste, which is a fire risk, and reduce littering Following the rise in vaping it is now estimated that around 1.3m single use vapes are thrown away each week, making it the fastest growing type of waste.

Following an increase in young people experimenting with vaping, Hampshire County Council has pledged continuing support for a series of education and enforcement measures to tackle the increasingly pressing issue of teen vaping. In total, 20.5% of children nationally have tried vaping, up from 15.8% in 2022 and 13.9% in 2020. To help tackle the environmental impact of vapes, all our Household Waste Recycling Centres can now accept reusable, refillable and disposable vapes for recycling. Most large supermarkets and some shops also have special bins where batteries, including sole use vapes, can be disposed of safely. Rogue batteries are the single biggest cause of fire in refuse trucks and waste sites, which poses an avoidable risk to staff and unnecessary cost burden on taxpayer-funded services. It can also mean a truckload of valuable recyclable material that were carefully sorted by residents going up in smoke. Single-use vapes contain lithium-ion batteries which can catch fire if broken. This is an increasing problem across the country, and research by Material Focus, a nonprofit organisation which runs the Recycle Your Electricals campaign, found that more than 700 fires in bin lorries and recycling centres nationally were caused by batteries that had been dumped into general waste. In Hampshire, the County Council estimates one fire a month on average in a waste truck or waste facility can be attributed to a battery, faulty electrical item, or disposable

BBQ. <https://www.hants.gov.uk/News/07082023RecyclevapesatHWRCs>

HCC launches consultation on future of care homes on 4 September 2023 a consultation will commence on proposals that would see some £173million invested over

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the next five to six years to transform and expand the future of nursing and specialist care accommodation directly provided by Hampshire County Council for the county's growing older population. The consultation will run for 10 weeks, closing on 12 November 2023. From 4 September the consultation will be available at this link: <https://www.hants.gov.uk/social-care2023> The County Council's seven remaining nursing and short term 'step-down from hospital' care homes will remain in operation. The changes would be phased over time and would help to increase the overall number of directly provided Local Authority beds to around 1,000 from the current position of just over 900 beds. Annually, the County Council sources care home places for around 1,600 clients, more than three quarters of whom go into private care homes. The investment proposals would enable a similar ratio of care provision to be maintained. <https://www.hants.gov.uk/socialcareandhealth/adultsocialcare/care-homes>

Appendix B Borough Councillor Hasselmann's report

1. Maureen Flood and I will start taking turns attending Parish Council meetings.
2. I continue to receive briefings and training in my role as Borough Councillor. The most recent training sessions related to Local Government Finance and The Climate Action Plan.
3. I have been dealing with and advising on issues relating to parish website development, access to social housing and planning applications over the last month.
News 1. Bury Hill Copse dedication To mark one year since Her Late Majesty passed away, a ceremony took place at Bury Hill on 8th September as the copse area was officially named Queen Elizabeth Memorial Copse. The dedication of the site, which will continue to be planted in partnership with Andover Trees United along with local school children, will serve as a long-lasting memorial in honour of the late Queen and as a living legacy and tribute to the service she gave to the country.
2. Thriving Communities Workshops Thank you to everyone who attended the first stakeholder meeting for the Thriving Communities Workshops. By bringing together community representatives and hearing their views this series of three workshops will help Test Valley Borough Council develop more focused plans around our villages and rural communities. The next two workshops are planned for 1 November and 5 December (venues tbc). I would encourage you all to participate and make your voices heard.